



MISSING PERSON FLOWCHART

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CHILD / YOUNG PERSON /
ADULT IDENTIFIED AS
MISSING



REFER TO SINGLE AGENCY
MISSING PERSON
GUIDANCE & FOLLOW
INITIAL ACTIONS



NOTIFY POLICE, RISK
ASSESSMENT MATRIX
COMPLETED GRADE
HIGH/MEDIUM /LOW

Police contact
relevant agencies
to assist with
investigation



Risk assessment
completed with
reporting agency



SPOC TO BE IDENTIFIED/
AGREED



MISSING PERSON LOCATED



Police complete
safe & well
check

Arrangements re
facilitation of Return
Discussion to be
agreed



Police Missing
Person Co-ordinator
to approach
nominated Return
Discussion facilitator

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RETURN DISCUSSION TAKES PLACE
(WITHIN 72 HOURS)

RETURN DISCUSSION REPORT COMPLETED BY FACILITATOR & RETURNED TO POLICE MISSING PERSONS CO-ORDINATOR

POLICE MISSING PERSONS CO-ORDINATOR TO UPDATE DATA BASES, FINALISE REPORT & RETURN TO FACILITATOR

Return Discussion facilitator to upload to electronic records & add episode to chronology

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RETURN DISCUSSION FACILITATOR TO SHARE REPORT WITH RELEVANT AGENCIES

ALLOCATED WORKER/NAMED PERSON TO ENSURE AGENCIES RISK ASSESSMENTS & CARE PLANS ARE UPDATED & ANY ACTIONS ARISING FROM RETURN DISCUSSION ADDRESSED

ALLOCATED WORKER/NAMED PERSON TO PROVIDE EMOTIONAL & PRACTICAL SUPPORT TO CHILD/YOUNG PERSON/ADULT & THEIR FAMILY